

BUP Delegate Meeting
11/3/09 3:30 pm
ALA Library

Cindy Baker called the meeting to order.

New **Seniority Lists** were distributed, and old ones were collected for shredding.

Admiral passed out the **October update** of BUP happenings. It will be on our website www.monroebup.org along with the minutes.

Admiral reported that we received **thank you notes** from the School Nurses and District Based for our recent donations.

Admiral further reported that **Tracy Destino (x6680) is the new Benefits Clerk** and **Rona Demino (x6682) is the new Time Sheet, TSA, and Retirement questions** person.

Nancy asked for a motion for the **holiday donations** to community agencies. We will be making donations to:

Advent House
Lollipop Farm
Farm Sanctuary
American red Cross
Perinton Food Shelf
American Cancer Society

Hillside Special Santas
Alternatives for Battered
Women
Dimitri House
Special Olympics
Open Door Mission

M-Dustman, 2-Lord, passed by acclamation.

Nancy reminded us that **e-mails and voice mails are property of BOCES** and are not confidential. They may be monitored. This is not routine, but if there is a problem, BOCES management has the right to use the contents of e-mails/voice mails.

Nancy also reminded us (especially those of us who are gen. ed.) of the following: **Special Education students may not be permanently removed from program without a CSE meeting.** The student must remain at the placement until the CSE changes that placement.

Deidra asked us to all **check our pay stubs** for accuracy, including deductions, sick time, etc., and to ask HR if you have any questions.

Deidra also reminded us that **November is open enrollment month** for health insurance.

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Cindy reminded us that we get up to 4 paid hours per year in addition to our sick time for **breast and prostate cancer screenings**. This is not accumulative. You may be asked for documentation.

Cindy also reminded us that **reimbursement forms** for things like conferences, mileage, tuition, etc., **must be turned in a timely manner**. The fiscal year is ABSOLUTE!!

Cindy also reminded us that because of MSDS regulations, **no lotions, sanitizers, etc., can be brought in** from the outside and used on students. We may only use those things distributed through the school nurses or brought in/sent in by the parents with appropriate documentation.

Cindy reviewed **IEP release time** for District Based and Itinerants. Those teachers have 2 days release to do the paperwork for IEP's. The district will provide a sub for a classroom teacher, and allow itinerants to clear their schedule. These are generally taken in the second semester. The district prefers these to be taken during conference days, but that may not be the most efficient. These may be taken in ½ day increments, and are scheduled with notice on a mutually convenient day. This work may not be done at home. There are workstations at Linden Park Teacher Center that may be used for IEP work.

Cindy reminded us **not to sign things** we haven't read or received a copy of. There have been instances of this happening following member's meetings with some of the administrators.

Cindy also reminded us that if a member is in a meeting and wishes to postpone/reschedule/ask for a delegate or officer to be in attendance, the member has that absolute right.

Cindy reviewed recent **memoranda of agreement** between BUP and BOCES. They concerned **itinerant caseload** (distributed at the meeting) and **involuntary transfers** (to be distributed at a later date). These MoA's are now part of our Collective Bargaining Agreement (union contract) as of November 1, 2009.

Question about the MoA's:

“How does HR figure out what is in the best interest of the students?”

That is done in a meeting with union officials, administrators, and other affected parties.

School Related Professionals day is November 17th. Stickers were distributed.

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Question from the delegates:

“What happens when one teacher is asked to sub for another?”

One teacher cannot sub for another. If you are asked, politely decline and let us know.

H1N1 questioning when we call in sick – your answers are strictly VOLUNTARY.

It is a delicate balance between the need to protect medically fragile students and the right to medical confidentiality.

Respectfully submitted,

Admiral Lord
BUP Secretary